

Hames PE Center Task Force Meeting
Centennial Hall
October 11, 2007
8:00am – 9:30 am

Minutes

Present: Reber Stein, Chair; Thad Poulson; Gretchen Clarke; Fred Knowles; Christine Horan; Megan Pasternak; Lisa Busch; Sherry Tuttle; Ann Strain, Cindy Edwards; Brant Brantman; Curt Ledford; Joe Castro; Steve Bradshaw; Bob Medinger; Lynn McGowan

- I. Report on meeting with Josh:
 - a. Gretchen, Megan, Sherry, and Joe met with Josh on Tuesday afternoon to get his feedback regarding Hames Center operation
 - i. When he started at Hames 7 yrs ago there were 20 employees, now there are 3
 - ii. He was originally hired as a front desk person; which then morphed into his current position of front desk, maintenance, pool, janitor when the previous manager passed away
 - iii. He sees 3 main problem areas—cleanliness, access (manning of desk), and only 1 employee there at a time
 - iv. Josh is open to having someone work above him or even replace him after this 6 wk period. (He has been applying for other positions in town).
 - v. Josh's vision for Hames is a YMCA model
- II. Report on Facility after touring it (Joe, Gretchen, Megan, Sherry):
 - a. Busiest times of day (according to Josh) are 6-8 am, 12-2pm, 5-7:30pm
 - b. Lifeguards are an issue, currently have none for open swims
 - c. The electric basketball boards are not functional and there is no manual override
 - i. Because they cannot be lifted, the bleachers cannot be pulled out
 - d. The air handling systems for the building are in the pool area making it too noisy for meets (also no viewing area)
 - e. No internet service or functional computer is available in the building
 - f. Locks have not been re-keyed—everyone who has a key to any SJ building can therefore get into the Hames Center
 - g. Several leaks throughout the facility with water catchment systems hanging throughout
- III. Report on Operational costs:

- a. Joe provided a breakdown of operational costs for period through Nov 30, 2007 (see attached)
- b. City janitorial service will begin cleaning the facility as of 10/11/07 on a M-F basis
- c. Under current lease agreement, city is responsible for paying a prorated portion of SJ's fire insurance (\$1000) as well as the city's liability insurance (\$1500)

IV. Memberships:

- a. Lynn and/or Ann will get list of membership holders from Debbie Puckett at the SJ Business Office and turn over to Cindy & Brant who will contact members to let them know of changes that are coming
- b. Current memberships will be honored at through Nov 30, 2007 with any new memberships/passes prorated through Nov 30, 2007
- c. Theresa Hillhouse recommends, as reported by Joe, that as of Dec 1, 2007, memberships no longer be honored
 - i. Individuals will be advised to take up a complaint against SJ for any unused portion of their memberships
- d. Other entities that may believe they have lifelong memberships due to past donations to Hames need to be contacted and advised this will no longer be the case as of Dec 1.
 - i. Jim Way, Fire Hall, Big John, Hand Ball Club

V. Community Schools Role (?):

- a. Curt and Steve are willing to explore operating Hames under Community Schools
- b. Steve asked if the school district takes over operations, will the state reimburse for maintenance and remodel
 - i. Steve will verify but believes that remodels will be covered and maintenance covered at 70%
 - ii. Cautions that the process can be lengthy
- c. If the school board does take over operations, distinctions between for profits and not for profits will be made in terms of usage fees
- d. If under Community Schools, any full-time employee will have to go under the state retirement system which could dramatically increase costs (lifeguards and building attendants are excluded from that)
- e. What will a combined Community Schools model and a Membership model look like?
 - i. Joe, Steve and Curt will meet to hammer out these issues including budgeting.

VI. Other:

- a. Bob needs to begin budgeting and planning for youth basketball
 - i. He needs direction on rates to plan around

- ii. With whom does he book court time?
 - iii. Recommendation from group is to plan 2 budgets, 1 under assumption of \$35/hr court and another under Community Schools current model
 - iv. Booking should be done through Josh
- b. City's OSHA inspector is in town and has been asked to do a courtesy inspection of the Hames Center
 - i. Joe will provide their report
- c. Joe has offered storage space at the city's SMC building
 - i. This will allow rooms within Hames to be cleared out for potential offices/studios/etc
- d. John Stein has offered to reimburse the cost (\$145) of the lifeguard class which begins 10/11/07 to anyone willing to take the class with the purpose of being a lifeguard for Hames
- e. Ray Majesky has approached the Coast Guard to see if they would be willing to act as lifeguards as a service to the community
- f. A Cruise ship company has expressed interest in donating their gym equipment to the city
 - i. Ray Majesky is pursuing this
- g. Curt will talk with the JVs about volunteering their time to help spruce up Hames
- h. Steve will talk with the Honor Society which has to do community service
- i. MEHS dorm principal also has students in need of community service hours
- j. Recommended that signs be placed on all of the doors advising people that operation of the facility has changed hands and to expect changes as of Dec 1.
 - i. Lynn will make and post signs
 - ii. Thad will run something in the paper advising the community
- k. Gretchen will talk to Paul Columb and Eric Speck regarding fixing of the cardio equipment
- l. SJ is balking at the "Mechanics Lien" clause in the long-term lease
- m. Recommended that front lobby be painted a new color as an immediate visual cue that things are changing for the better at SJ
- n. The city is looking toward purchase as the final goal!
- o. Everything must be to the Assembly by Nov 14 for the Nov 20 meeting!**

VII. Next Meeting:

- a. Friday, October 19, 2007, Centennial Hall**